



**GTA BOARD OF DIRECTORS MEETING**  
Greenlink Conference Room, 100 W. McBee Avenue, Greenville, SC

**MINUTES**  
August 22, 2019

- Members Present:** Mr. George Campbell (Board Chair), Ms. Addy Matney (Treasurer), Mr. David Mitchell, Ms. Inez Morris (Vice Chair), Mr. Dick O'Neill, Ms. Amanda Warren
- Absent Members:** Mr. Darren Scott
- Greenlink Staff:** Jasmin Curtis (Safety & Training Officer), James Keel (Interim Director), Jason Sanders (Fleet Manager I) Kayleigh Sullivan (Transit Planner and Grants Coordinator)
- Other City Staff:** Karen Crawford (City Comptroller), Micah Snead (Sr. Accountant)
- Others in Attendance:** Dr. Sid Cates (County Council), Fernando Urbina (Citizen), Asangwua Ikein (County Transit Planner), Mr. Luke McCary (Citizen), Katy Smith (Piedmont Health Foundation)

**Mr. George Campbell, Board Chair, called the meeting to order at approximately 12:30 p.m. Quorum established.**

**Ms. Addy Matney made a motion to approve the July 25, 2019 GTA Board of Directors Meeting Minutes. Mr. Dick O'Neill seconded the motion. There is no opposition. The motion carries.**

**No Public Comments.**

**Director's Report (James Keel):**

- No significant changes for maintenance facility. We were not awarded "Low No" grant. No word on 5339B grant.
- COA route changes implemented. Staff is making tweaks and changes to routes 508, 504 and 509. We think we will have to move stop on 601 (Simpsonville Connector) to improve efficiencies.
- Mr. Mitchell inquired about letter from New Horizon location on Farris Road. They are asking that we reevaluate service in that area as it relates to removing service in front of their building. As part of the COA the decision was made to go in by the VA Clinic and cross over Farris and down by the hospital. New Horizon is currently being served by a stop 500 feet from their front door across the street. There is a crosswalk and sidewalk infrastructure connecting their bus stop which has a shelter. They allege there was no opportunity for them to participate in public process which was not the case. One of the meetings was at the hospital across the street from them. We will reevaluate service in December. With the changes, Route 504, which serves the New Horizon location, is our top performing route followed by 502.
- Proterra buses have been deployed. One bus is currently down for repairs. Proterra is trying to find a solution to repair the problem.
- Thirty foot bus procurement is in Legal. Legal does not like industry standard bus procurement guidelines.
- Implementation of longer service hours is being pushed back to allow for hiring of approximately 13 employees. Competitive pay increase will occur September 28 in order for us to be competitive with the school district.
- Greenville County approved FY21 budget which included \$2.5 million for Greenlink.
- The Interim Director presented to the County Council Committee of the Whole on Tuesday. He received good feedback.

**KPI Report:**

- New reporting next month that is more consolidated and easier to understand. We will display Fixed Route, Demand Response and Trolley in three formats. The majority of the trolley ridership this time of the year is a direct correlation of the number of home baseball games. Relative to Fixed Route ridership, the trend is consistent with the national average. Trolley ridership last year was 15,000 compared to 10,000 this year. Maudlin/Simpsonville is trending normally. No change to the Woodruff Road Connector which was the Circulator.
- We had more accidents. As far as reporting of accidents, next month we will look at what the federal government National Transit Database defines as reportable accidents to get more standardized reporting.
- Average daily ridership is lower than it has been in the past. Average Daily Ridership is the number of passengers divided by number of days of service.
- We had eight complaints. Two were founded and six were unfounded.
- GAP is trending normally. We had 290 cancellations.